



Illinois Department of Human Services

JB Pritzker, Governor

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To: All Early Intervention Payees/Providers

From: Ann M. Freiburg, Chief *AMF*
Bureau of Early Intervention

Date: September 16, 2019

RE: New Requirement for CMS1500/UB04 Claim Forms – Effective 10/01/19

Effective October 1, 2019, all CMS1500 and UB04 Claim forms will require the National Provider Identifier (NPI) of the Ordering/Referring Physician (ORP) to conform with the Illinois Department of Healthcare & Family Services (HFS) Provider Notice released November 9, 2018 with an update sent December 28, 2018 and the most recent update sent June 25, 2019. This change will begin with Dates of Service of October 1, 2019. You are required to enter the ORP Name and NPI for all dates of service on and after October 1, 2019. Dates of service prior to October 1, 2019 will not require the entry but you are encouraged to begin compliance as quickly as possible. Claims received for dates of service October 1, 2019 and after must have the ORP and NPI or the claim will be denied by the Early Intervention Central Billing Office.

These discipline's claims will require the ORP NPI information:

- **Assistive Technology**
- **Audiologists**
- **Nurses**
- **Optometrists**
- **Physical Therapists**
- **Physicians**
- **Occupational Therapists**
- **Speech Pathologists**

If you are not on the list above, you are not required, but may choose to comply at this time to maintain consistent practice and in preparation for any potential changes in the future.

In accordance with the HFS Provider Notices released November 9, 2018, December 28, 2018 and June 25, 2019, the ORP must be one of the following professionals serving the child/family and they must be IMPACT enrolled for the Bureau of Early Intervention to claim and be reimbursed for Early Intervention services:

- **Advanced Practical Nurses**
- **Dentists**
- **Optometrists**
- **Physician Assistants**
- **Physicians**
- **Podiatrists**

NOTE: Child & Family Connections are not an ORP.

CMS1500 Forms:

The CMS1500 Claim must contain the ORP Name in Box 17 and their NPI in Box 17b.

UB04 Forms:

The UB04 Claim form must contain the ORP Name/NPI in Field 78. The ORP information must be entered as first name, last name and NPI number matching the Field 78 labeled fields on the UB04.

Paper Claims:

The ORP name should be entered into the box as DN (Referring Provider) followed by the provider's first name and then last name.

QClaims Updates:

The Setup Guide located at (<https://eicbo.info/providers/qclaims/>) and the Billing Requirements for Paper claims Submission document located at (<https://eicbo.info/providers/>) will both be updated to show the steps of entering in the ORP information.

To obtain the required ORP NPI, you may review the script for services for the name and NPI. If the NPI is not listed, you must look up the ORP's NPI by accessing the State of Illinois Professional Regulations and Licensure website at <https://npiregistry.cms.hhs.gov>.

Once on the website, you can utilize the "search" function to input the ORP serving the child. Once the name is entered, hit the search icon and the next screen will have the physician's NPI, name and primary practice address to assist in verification.

If you have any further questions, please feel free to contact Heather Hofferkamp of the Bureau at 217/782-1981.

Thank you for your cooperation.