

Illinois Early Intervention Family Participation Fees: e PAY Instructions: Debit & Credit Card Payment

1. To begin, access the e PAY website at <https://magic.collectorsolutions.com/magic-ui/en-US/Login/ildhs>.
2. Click on **Make a one-time payment**

ILLINOIS ePAY Convenience and Security in Every Transaction

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Para la versión en español, haga clic en el enlace "Español" en la parte inferior de esta pantalla. ¡Gracias!

Illinois Department of Human Services (IDHS)

Look What I Can Do
Early Intervention

One-Time Payment

Make a one-time payment without creating an account. Click the button below and you will be redirected to the page where you can make a payment.

Make a one-time payment

Login

Username

Password

Login

I forgot my password.

I forgot my username.

Create an Account

3. Use the **Payment Category** drop down to select **Credit Card**. **Payment Type** will fill automatically, and a new screen will appear.

Make A Payment - Cart Information - Illinois Department of Human Services (IDHS)

Cart Information Payment Information

Add Payment Items

Payment Category Please select a Payment Category

Payment Type Please select a Payment Type

Add Item Add Item and Checkout

Next Step: Payment Information

Shopping Cart

Subtotal \$0.00

Cancel Transaction

4. Type the requested information into the six fields below: **EI Account Number, Date of birth of oldest child actively enrolled, Zip code listed on account, Phone Number, Payment Amount (dollars), Payment Amount (cents)**. If your family no longer receives EI services, enter the DOB of any child in the household who received EI services. Be sure to double check your entries for accuracy.


Add Payment Items

Payment Category: Credit Card

Payment Type: Early Intervention Aprendizaje Infantil Family Participation Fe

Please enter the following information to help us identify the payment. After the information has been entered, verify the accuracy of the information entered before clicking the [Add Item and Checkout] button. Inaccurate information may result in a misapplied payment. Español: Por favor ingrese la siguiente información para ayudarnos a identificar el pago. Después de ingresar la información, verifique que la información este correcta antes de presionar el botón [Añadir artículo y pagar]. Información incorrecta puede resultar en un pago mal aplicado.

Please enter the following information to identify the payment:

EI Account Number/Número de cuenta* 

Date of birth of oldest child actively enrolled/Fecha de nacimiento del hijo mayor inscrito activamente* mm/dd/yyyy

Zip code listed on account/Código postal que figura en la cuenta*

Phone Number/Número de teléfono*

Payment Amount \$ 0 . 00

[Add Item](#) [Add Item and Checkout](#)

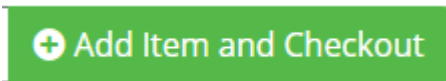
[Next Step: Payment Information](#)

Note: Clicking on the **question mark** above shows how to find the EI Account Number. It is located on the Family Participation Fee Invoice and/or the Family Participation Fee Statement:

×EI Account Number

EI Child Name:	Johnny Testcase & siblings
EI Child #:	111111
EI Account Number:	000111111/01
IF-SP Dates:	07/15/10 – 07/14/11
Invoice Number:	CB220168

5. Click **Add Item and Checkout**



Note: Click **Add Item** if you would like to make a payment on a second EI Account. Review the family fee mail received. If multiple documents are received there may be a Family Participation Fee Invoice and a Family Participation Fee Statement. The last two digits at the end of the account numbers will be different. Please verify that payments are being made to the appropriate account.

6. Enter your family's **Email** address and click **Next Step: Add Payment Method**

Make A Payment - Payment Information - Illinois: Department of Human Services (DHS)

Cart Information | Payment Information

Billing Contact Information

Email*

Back to Cart Information | Next Step: Add Payment Method

Shopping Cart

Early Intervention Family Participation

Fees - Credit Card	\$50.00
2004-02-08 - 12345678911 - 60001 - 3128745321	
Subtotal	\$50.00
Projected Card Fee	\$1.13

Cancel Transaction

7. For a debit or credit card, enter the requested details from the front and back of your card. Note that a 2.25% transaction fee (or a minimum of \$1.00) will be charged when using a debt and/or credit card.

Make A Payment - Payment Information - Illinois: Department of Human Services (DHS)

Cart Information | Payment Information

Payment Information

Please select your Payment Method

Credit Card

Name on Card

Card Number

Expiration Month

Expiration Year

Security Code

Card Postal Code

Amount Due \$ 50.00

Payment \$ 50 . 00

Back to Payment Information | Next Step: Review Payment

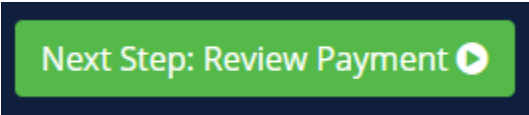
Shopping Cart

Early Intervention Family Participation

Fees - Credit Card	\$50.00
2004-02-08 - 12345678911 - 60001 - 3128745321	
Subtotal	\$50.00
Projected Card Fee	\$1.13

Cancel Transaction

8. Click **Next Step: Review Payment**



9. Review your payment information a final time. Under **Billing Contact Information**, check yes if you would like to receive email updates from the Office of the Illinois State Treasurer. Also, review the **Payment Terms of Service**. Click the box to agree with these terms. Agreeing to these terms of service is required to finalize the payment.

The screenshot shows a web interface for reviewing a payment. At the top left is the DHS logo. The main heading is "Make A Payment - Review Payment - Illinois: Department of Human Services (DHS)". Below this is a green navigation bar with "Cart Information" and "Payment Information" tabs. The "Review Payment" section contains a table with the following items:

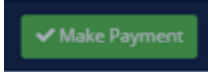
Item	Amount
Early Intervention Family Participation Fees - Credit Card	\$50.00
Transaction Fee:	\$1.13
Total Amount Due:	\$51.13
545454 ***** 5454 expires 09/2021	(\$51.13)
Total Payment Method:	(\$51.13)

Below the table is a yellow warning box: "A Transaction Fee has been included in the total amount paid for this transaction." The "Billing Contact Information" section shows the email "test@gmail.com" and a checkbox for receiving updates. A red arrow points to the checkbox for agreeing to the Payment Terms of Service. At the bottom are "Back to Payment Method" and "Make Payment" buttons.





Shopping Cart Summary:

- Early Intervention Family Participation Fees - Credit Card \$50.00
2004-02-08 - 12345678911 - 60001 - 3128745321
- Subtotal \$50.00
- [Cancel Transaction](#)

10. Click **Make Payment**.



11. An electronic receipt will appear on your screen. A similar receipt will be sent to the email address provided once the payment is successfully completed.

Thank You for Your Payment

Approved

9/8/2021 11:09 AM Central Standard Time

Customer Name Test Card

Effective Date

9/8/2021

Approved 20000004

Item	Amount
[REDACTED]	\$50.00
Subtotal:	\$50.00
Transaction Fee:	\$1.13
Total Charged to: MasterCard ***** 5454	\$51.13
Total Amount Paid:	\$51.13

Collection Mode: Web

Payment Details

A Transaction Fee has been included in the total amount paid for this transaction.